

## **Arts and Crafts Coordinator**

- Previous camp staff experience preferred
- Desire and ability to work with children with disabilities in a camp setting
- Strong Christian role model
- Training and experience in a variety of arts and crafts and the ability to teach these skills to others.
- Good time management skills and strong work ethic
- Enthusiasm, sense of humor, patience, self-control
- FLEXIBILITY  
Must be 18 years old or older and at least one year of college is preferred.

## **General Responsibility**

- \* Responsible for planning, preparing, leading, and coordinating all arts and crafts projects for the various age levels of campers.
- \* A total commitment for the term of employment.

## **Specific Responsibilities**

- \* Before camp starts, plan projects and assist the Camp Director in ordering supplies.
- \* Set up arts and crafts area during staff training.
- \* Teach staff their responsibilities in activities during staff training.

- \* Teach all arts & crafts sessions for campers, adequately preparing in advance so you can start on time, and ensuring the proper use of equipment.

### **Other responsibilities**

1. As the summer progresses, recommend additional purchase of materials and supplies to the Executive Director, keeping the budget in mind.
2. Conduct initial and end-of-summer inventory of supplies and equipment.
3. Continually check equipment and be responsible for necessary repairs.
4. Keep the arts and crafts area orderly, and safe.
5. Clean and store all equipment after its final use of the day.
6. Be in constant search for new, creative projects.
7. Record and file a compilation of possible projects for future use.
8. As a team member, assist other staff in any task that will enhance the outdoor ministry of Camp Attitude.

Camp Attitude runs 8 weeks and we offer room and board along with the job. Must be 18 years old or older and at least one year of college is preferred. We are a non profit camp most, of our volunteers donate money to the camp for their food expenses, for our interns that is suggested not required.